



Mammography Program Facilitator Full Time Indeterminate

JOB SUMMARY:

The purpose of the position is to provide clinical, clerical and administrative support to the Breast Screening Mammography (BSP) Program. This position also reviews client reports and charts for completeness, accuracy. This position tracks recommended follow-up, of abnormal clients' procedures, as recommended by the Radiologist. The incumbent assists in facilitating the delivery of the program within the context of the NWT Breast Health Advisory Committee and Hay River Health & Social Services Authority's policies, procedures and practices and promotes the program and breast health to the clients in the catchment area.

JOB QUALIFICATIONS:

Reviewing and understanding practitioner notes, mammography reports, pathology reports, ultrasound reports and x-ray reports requires knowledge, skills and abilities. This knowledge is acquired through an accredited post-secondary Licensed Practical Nursing program.

Various computer knowledge in word processing, along with 2 years of experience in a service-oriented office environment and previous experience with the NWT DOS based Breast Screening database is considered an asset

Complete Job Description found on www.hayriverhealth.ca under the 'Employment' tab.

Salary: \$34.67 to \$41.38 per hour (Range 11)
Status: Full Time Indeterminate
Competition #: 066-19
Closing Date: October 14, 2019

In addition to an attractive salary, we offer a Northern Allowance of \$3.08 per hour up to \$5,999 per year. All job offers are subject to references, a satisfactory Criminal Records Check (including vulnerable sector search) and an Employee Health Risk Assessment. Only those candidates selected for an interview will be contacted.

Interested applicants may apply quoting competition number to:

**Human Resources
Hay River Health & Social Services Authority
37911 Mackenzie Highway, Hay River, NT X0E 0R6
Phone: (867) 874-8341 Fax: (867) 874-8345
hrhssa_competitions@gov.nt.ca**

*If you would like this information in another official language, contact us at (867) 874-8111
Si vous voulez ces informations dans une autre langue officielle, contactez-nous à (867) 874-8111*