



Manager, Continuing Care
Full-time Indeterminate, Out-of-scope

Job Summary:

To manage Continuing Care programs, to ensure the provision of efficient, effective resident/client-focused services and a high level of professional care. Reporting to the Director of Client Services and working as a member of the management team the Manager of Continuing Care is responsible for the planning, developing, monitoring and evaluating the day to day operations of the Continuing Care programs, including Recreation Therapy, Home Care, Long Term Care and Supportive Living Services. The incumbent is responsible for administering a budget of approximately \$7.16 Million and directly supervises 30 indeterminate positions including the Resident Care Coordinator, LPN's, and LTCA's, Activity Coordinators, SLS Program Supervisor, Home Care Supervisor, Client Monitors, and Administrative staff. Indirectly supervises and additional 30 indeterminate staff, Day Program Facilitator, SLS-LPN, Home Support Workers, Home Care RNs, Home Care LPN, POSWs and RCAs.

Job Qualifications:

- Experience in exercising professional judgment and problem solving.
- Knowledge of professional and legal components of nursing practice and current understanding of long term care health care issues.
- Demonstrated strong interpersonal and leadership skills.
- Excellent oral and written communication skills.
- Good computer skills and knowledge.
- Experience with planning, developing and managing: strategic, operational and program budgets and equipment.
- Ability to train and develop staff potential.
- Ability to develop schedules and understand staffing with modified schedules
- Knowledge and experience in quality improvement and risk management programs.
- Experience in dealing with human resources issues including knowledge and experience in interpreting and applying collective agreements.
- Proven experience in prioritizing demands in high volume constantly changing environment.
- Must be resourceful and innovative
- Knowledge and experience in a clinical care discipline and ability to promote high standards of practice, education, and administration in order to achieve quality care.
- Experience in producing results and functioning in a team-based setting.
- Able to function in a multi-cultural environment while maintaining sensitivity to others' situations and feelings.

These skills are generally acquired through the successful completion of a Bachelor of Nursing Program. Current NWT registration is required. A minimum of five years related experience in a long term care setting and three years of management experience preferred. Must be able to acquire within a reasonable time frame and remain current with the following mandatory certifications:

- Blood Glucose Monitoring
- WHMIS
- Back Injury Prevention Program
- Occupational Health and Safety
- Fire training
- BLS Certification
- Hand Hygiene
- Non Violent Crisis Intervention
- Supportive Pathways education is required, when available.

A copy of the full Job Description can be found at www.hayriverhealth.ca under the 'Employment' tab.

Salary: Range 20, \$53.65 to \$64.05 per hour
Status: Full-time Indeterminate, Out-of-scope
File Reference: 082-18
Closing Date: Open until suitable candidate

In addition to an attractive salary, we offer a Northern Allowance of \$2.86 per hour up to \$5,571 per year. All job offers are subject to references, a satisfactory Criminal Records Check (including vulnerable sector search) and an Employee Health Risk Assessment. Only those candidates selected for an interview will be contacted.

Interested applicants must submit a resume quoting Competition number to:

Human Resources
Hay River Health & Social Services Authority
37911 Mackenzie Highway
Hay River, NT X0E 0R6
Fax: (867) 874-8341 Phone: (867) 874-8345
hrhssa_competitions@gov.nt.ca