



**Case Aide, Child & Family Services**

**Salary: Range 8, \$73,905 to \$88,276 per year (\$37.90 - \$45.27 /hour)**

**Status:** Full-time, Term to March 31, 2027

**Competition #:** 015-26

**Closing Date:** June 9, 2026

The Case Aide provides casework assistance to Family and Community Social Workers and work directly with children, youth, and families served through Child, Family and Community Wellness. The Case Aide will play a supporting role in the delivery of services to families, assisting with day-to-day case management support, and supporting permanency planning, family re-unification, placement, along with other duties as they present.

**Qualifications:**

- Knowledge and the ability to support the development and implementation of an access plan and coordinate schedule with children, youth, biological families and foster families.
- Knowledge of child development, and of parenting techniques.
- Ability to provide transportation both inside and outside of community for children and youth including relocation/placement in foster homes, appointments, and supervised access visits.
- Ability to complete work according to procedures and standards and shows a concern for monitoring and checking work.
- Communication skills with clients of various ages and cultures in both written and verbal form; ability to understand/respond effectively to other people from diverse backgrounds.
- Ability to value others' input and expertise and is willing to learn from others including peers and supervisors.
- Computer literacy and the ability to learn and apply word processing, database systems.
- Organizational, problem-solving and conflict resolution skills.
- Ability to become familiar with colonization, Canada's assimilation policies, and the residential school legacy in Canada and the impacts upon Indigenous populations.
- Ability to keep one's emotions under control and restrain negative actions when provoked.
- Ability to work in a multi-disciplinary team and in a cross-cultural setting.
- Proof of immunization in keeping with current public health practices is required.
- Class 5 Drivers License.



**Hay River Health & Social Services Authority**  
**Administration des services de santé et des**  
**services sociaux de Hay River**

Typically, the above qualifications would be attained by: A Diploma in Social Work, Child Development, Youth Care or Early Childhood Education. Equivalencies will be considered.

In addition to an attractive salary, we offer a Northern Allowance of \$2.33 per hour up to \$4,538 per year. All job offers are subject to references, a satisfactory Criminal Records Check (including vulnerable sector search) and an Employee Health Risk Assessment. Only those candidates selected for an interview will be contacted.

The Priority Hiring ranks shall be as follows:

- Indigenous Canadian, meaning a member of a Canadian First Nation, or an Inuk or Métis person;
- Long-Term Northern Resident, meaning a person who has lived at least half their lives in the Northwest Territories;
- People living with disabilities as defined in the Northwest Territories Human Rights Act, or members of the LGBTQA2S community;
- Northern Residents, meaning persons who have resided in the Northwest Territories for at least twelve (12) continuous months at the time of application.

Candidates shall be invited to identify their eligibility for Priority Hiring in the job posting at the time of application.

For full job description, including required knowledge, skills & abilities, please see job posting/job description on our website at [www.hayriverhealth.ca](http://www.hayriverhealth.ca) under the 'Careers' section.

**How to apply:**

Applicants should send their resume via email to [hrhssa\\_competitions@gov.nt.ca](mailto:hrhssa_competitions@gov.nt.ca)