



Dietary Aide

0.40 FTE Part-time Indeterminate

Job Summary:

The incumbent performs duties related to the preparation and service of food for patients, residents, staff, volunteers, customers and other users of the Hay River Health & Social Services Authority in a manner consistent with high standards of food preparation and nutrition under the supervision of the Manager, Dietary Services to ensure safe and nutritious meals are provided. The successful candidate will perform a series of duties related to the preparation and service of food for residents and staff at Woodland Manor. May include meal service to patients, residents & visitors; 5 - 10 'Meals on Wheels' recipients, as well as approximately 15 - 80 cafeteria patrons for lunch meals, varying by site. Failure to perform duties completely, safely, and promptly would directly affect the service delivery of the department, and may affect the wellbeing and comfort of patients and residents.

Job Qualifications:

Education and Training

- High School Diploma or equivalent;
- Good knowledge of food service equipment & use;
- Good knowledge of safety & hygiene regarding food handling (Safe Food Handling);
- Must have the ability to read & interpret menus, recipes, procedures, etc. in English;
- Previous experience in commercial food service is desirable.

Special Skills and Knowledge

- Effective interpersonal & communication skills;
- Good organizational skills; flexibility; reliability; good attendance.
- Ability to work with minimal supervision, and with a team.

These skills generally are acquired through previous related experience and on-the-job training. A copy of the full job description can be found at www.hayriverhealth.ca.

Salary: \$27.66 to \$33.05 per hour (Range 3)
Position Status: 0.40FTE Part-time Indeterminate
Competition #: 032-22
Closing Date: May 3rd, 2022

Internal

In addition to an attractive salary, we offer a Northern Allowance of \$2.60 per hour up to \$5,282 per year. All job offers are subject to references, a satisfactory Criminal Records Check (including vulnerable sector search) and an Employee Health Risk Assessment. Only those candidates selected for an interview will be contacted.

Interested applicants may apply quoting file number to:

Human Resources
Hay River Health & Social Services Authority
37911 Mackenzie Highway
Hay River, NT X0E 0R6
Fax: (867) 874-8345
hrhssa_competitions@gov.nt.ca