



LAUNDRY AIDE

1.0FTE Full-time Term to April 2023

JOB SUMMARY:

Responsible for the provision of clean linens of good quality to end users, including staff and patients, on a scheduled and as needed basis, following standard procedures, universal precautions, and pre-determined quotas. The incumbent is part of a two-member team that is responsible for ensuring that soiled linen is handled in a manner consistent with universal precautions, department procedures and manufacture recommendations for handling.

The Laundry team handles linens at the hospital, the Woodland Manor, and the Hay River Medical Clinic. The incumbent also cleans personal clothing for Extended Care Patients in the hospital. Failure to perform these duties would result in delays that will directly effect care delivered to patients and in the case of personal laundry, may affect patient's well-being.

JOB QUALIFICATIONS:

- Must have a good understanding of all written & oral instructions in English in order to read & understand Material Safety Data Sheets, labels on garments, universal precautions, infection prevention & control, and ability to maintain monthly stats for the department;
- Knowledge of and ability to safely handle biohazardous materials;
- Must have good organization & time management skills;
- Flexible, Punctual, On-time, Good Attendance, and Reliable;
- Must have the ability to work under minimal supervision, as well as with the larger team;
- Must be familiar with & able to safely use cleaning products/chemicals, supplies, tools and machinery;
- Previous experience with commercial housekeeping or laundry preferred;
- Must be able to physically able to meet the demands of the job which *include (but are not limited to):* heavy lifting of wet laundry, bending, twisting, crouching, pushing, pulling, standing, sitting, as well as working in hot conditions or around unpleasant smells & loud noises;
- Safety must remain a top priority.

This level of skills would normally be acquired through the completion of Grade 10 or higher, with experience in a commercial laundry and/or housekeeping setting. A Certificate from the Canadian Laundry and Linen Association would be a definite asset, but not mandatory. Must be able to acquire within a reasonable timeframe and remain current with the following mandatory certifications:

- Non-Violent Crisis Intervention
- Back Injury Prevention Training

A copy of the full job description can be found at www.hayriverhealth.ca.

Salary: \$22.34 – 29.78 per hour (Range 2)
Position Status: Full-time Term to April 2023
Competition #: 057-22
Closing Date: June 29, 2022

In addition to an attractive salary, we offer a Northern Allowance of \$2.60 per hour up to \$5,282 per year. All job offers are subject to references, a satisfactory Criminal Records Check (including vulnerable sector search) and an Employee Health Risk Assessment. Only those candidates selected for an interview will be contacted.

Interested applicants must submit a resume, quoting file number to:

Human Resources
Hay River Health & Social Services Authority
37911 Mackenzie Highway
Hay River, NT X0E 0R6
Fax: 867-874-8345
hrhssa_competitions@gov.nt.ca

*If you would like this information in another official language, contact us at (867) 874-8111
Si vous voulez ces informations dans une autre langue officielle, contactez-nous à (867) 874-8111*