



Activity Coordinator Casual

Job Summary:

The incumbent is responsible for organizing and implementing the recreation programs that are designed to contribute to the physical, emotional, intellectual, social and spiritual needs of the residents, under the direction of the Manager of Long Term Care. This position exists to enhance the quality of life for the residents in accordance with the goals and objectives, policies and practices of HRHSSA.

Job Qualifications:

- Knowledge of geriatrics and the aging process
- Good communication skills to effectively interact with the residents' care team and community
- Ability to develop a network of resources within and outside the organization
- Ability to motivate and guide residents to participate in activities
- Sensitivity to cultural diversity
- Ability to work independently with minimal supervision
- Knowledge of recreational activities appropriate for the residents
- Be a creative and innovative thinker by providing a variety of activities to challenge residents
- Good manual/mechanic, physical skills are required to push residents' wheelchairs, set up activities
- Good mathematical skills are required for fund raising and purchasing personal articles for the residents

This level of knowledge is generally acquired through a grade 12 education and training in Recreational Leadership diploma program. Two years' experience is desirable. Must have a current **class 4 drivers' license** with a good driving record, or a willingness to obtain within 6 months of hire.

Salary: \$30.03 to \$35.85 per hour (Range 7)
Status: Casual
File Reference: 083-19
Closing Date: Open

In addition to an attractive salary, we offer a Northern Allowance of \$3.08 per hour up to a maximum of \$5,999 per year. All job offers are subject to references, a satisfactory Criminal Records Check and an Employee Health Risk Assessment. Only those candidates selected for an interview will be contacted.

Interested applicants must submit a resume quoting file number to:

**Human Resources
Hay River Health & Social Services Authority
37911 Mackenzie Highway
Hay River, NT X0E 0R6
Fax: (867) 874-8342 Phone: (867) 874-8345
hrhssa_competitions@gov.nt.ca**