



## Utility Team Lead Full-time Indeterminate

### Job Summary:

This position operates, repairs, maintains, and monitors the operations of the assets (buildings, grounds, equipment), of the Hay River Health & Social Services Authority (HRHSSA), and supports client departments in their operational and emergency needs. This position works in accordance with Federal, Territorial and Municipal Standards and Guidelines to ensure a safe and comfortable environment for patients, staff and visitors.

Reporting to the Manager, Physical and Engineering Services, this position provides lead hand duties within the maintenance department to ensure smooth day to day operations by coordinating daily work assignments for maintenance personnel, providing leadership in multi-employee assignments and projects, assisting in implementing programs and procedures within the department and facility, and coordinating to acquisition of repair parts and materials as needed.

The incumbent also carries out and supports the operation, repair, and maintenance of Woodland Manor and the Supportive Living Services facilities. The incumbent may also provide services related to the staff offices located in leased facilities: the Gensen Building and Off-Site Service Center. This includes operating environmental, safety and patient care systems and provides an active role in supporting several emergency plans. The incumbent will also provide support for the old H.H. Williams Memorial Hospital building and the old Medical Clinic building. Within the scope of service, this position carries a responsibility for the safety and comfort of patient, staff and visitors.

### Job Qualifications:

- **Journeyman status in the electrical trade, or along with 3 years of experience in an industrial, commercial building or health care setting. Other “Red Seal” journeyman trades with equal experience may be considered.**
- Proven experience in project management would be an asset.
- Proven leadership skills to lead and provide technical supervision to other maintenance staff.
- Must have the ability to prioritize and organize workload knowing how to complete duties with little or no direct supervision and must have excellent communication skills.
- Computer skills in Windows and Microsoft Office are required. A proficiency test in Word or Excel may be required to demonstrate proficiency.
- **Three to five years of industrial or commercial building maintenance experience and the completion of a recognized technical institute course such as a Building Maintenance Certificate would be beneficial.**
- Effective communication skills are required to interact with clients and management in the performance of duties. This involves the ability to accurately listen, understand and respond appropriately and effectively with individuals and groups.
- Skills needed to effectively operate a wide range of equipment such as hand and power tools, snow clearing equipment, lawn equipment such as mowers, tractors etc. and ability to assess appropriate application.
- Skills needed to use diagnostic equipment to effectively carry out technical repairs and services on electrical, electronic, mechanical systems, equipment and devices.
- Ability to prioritize and organize workload and to complete duties with little or no direct supervision.
- **This position requires a valid Class 5 Drivers License in good standing.**

The distance factor between our four separate facilities requires personal mobility and short haul travel on a frequent basis and is often required to manually transport tools, supplies, parts etc. between facilities. This position also requires working with professional power tools / equipment on a frequent basis, many of which require specialized training. Due to the nature of repair and installation work, the employee must be prepared to work in various or unusual physical positions i.e. working at heights, lying on the floor, confined spaces etc. Specialized training is required for some situations. Occasional extreme physical exertion may be required. There are also occasions when heavy lifting is required such as during furniture moving, space re-organization, receiving unusual and heavy deliveries etc.

A copy of the full job description can be found at [www.hayriverhealth.ca](http://www.hayriverhealth.ca).

<b>Salary:</b>	<b>\$39.71 - \$47.43 per hour (Range 12)</b>
<b>Position Status:</b>	<b>Full-time Indeterminate</b>
<b>Competition #:</b>	<b>093-22</b>
<b>Closing Date:</b>	<b>Open</b>

In addition to an attractive salary, we offer a Northern Allowance of \$2.60 per hour up to \$5,282 per year. All job offers are subject to references, a satisfactory Criminal Records Check (including vulnerable sector search) and an Employee Health Risk Assessment. COVID-19 Vaccination Policy in place. Only those candidates selected for an interview will be contacted.

Interested applicants may apply quoting file number to:

**Human Resources**  
**Hay River Health & Social Services Authority**  
**37911 Mackenzie Highway**  
**Hay River, NT X0E 0R6**  
**Fax: (867) 874-8345**  
[hrhssa\\_competitions@gov.nt.ca](mailto:hrhssa_competitions@gov.nt.ca)