



## **Mammography Program Facilitator (Licensed Practical Nurse), Diagnostic Services**

**Salary:** \$80,964 to \$96,681 per year (\$41.52 - \$49.58/hour)

**Status:** Full-time, Term to June 30, 2023

**Competition #:** 117-22

**Closing Date:** January 25<sup>th</sup>, 2023

The Mammography Program Facilitator (LPN) provides nursing support to the Clinics by assisting physicians/specialists or nurse practitioners in examinations, diagnostic tests and treatments. As a qualified professional and part of the HRHSSA team, the Mammography Program Facilitator may be sequestered to areas in urgent need of assistance (e.g., dressing changes, intramuscular injections). On average 100 patients are seen per Mammography clinic; when on sequester the Specialist Clinic processes up to 150 patients per month and up to 100 patients per day at medical clinic. The LPN also acts as liaison between clients, staff, physicians and specialists, maintains and promotes communication and is responsible for controlling patient flow. The incumbent reports to the Manager, Diagnostic Services, and from time to time, may receive direction from the Mammography Technologist. The incumbent is responsible for coordinating the booking of mammography appointments, for maintaining the computerized mammography database, communication with patients and physicians, and ensures that eligibility criteria and recommended follow up has been completed on patients in a timely manner.

### **Qualifications:**

- Knowledge acquired through successful completion of a recognized LPN program. Current registration as an LPN (Licensed Practical Nurse) in the NWT.
- Knowledge and ability to apply the nursing process and current nursing practices.
- Reviewing and understanding practitioner notes, mammography reports, pathology reports, ultrasound reports and x-ray reports requires knowledge, skills and abilities.
- Knowledge of biological, physical and behavioral sciences in order to recognize interpret and prioritize findings to determine and implement the plan of action based on accepted standards of practice.
- Must be able to provide training, advice and assessment using specialized equipment, tools and techniques.
- Sensitive to geographical/cultural needs of the regions and understand how community and culture impact on the delivery of the health care team.
- To be eligible for reassignment to the Medical Clinic, the incumbent must have the Medication Administration, Physical Assessment and Intramuscular Injection courses.
- Computer literacy skills are required. Good working knowledge of schedulers, RIS and information systems (Wolfe), word processing, Word, Excel, Print Shop, and the internet is also required.
- Good communication skills, both written and oral, and the ability to teach clients.
- Knowledge of standard office practices, filing systems, communication formats, and English grammar and punctuation, is essential.
- The incumbent requires the ability to deal compassionately, pleasantly and effectively with people of different cultures while maintaining respect and confidentiality at all times.
- The ability to effectively organize and prioritize workload in consultation with manager is essential.
- Initiative to seek advice and guidance from supervisors and other qualified staff.
- Ability to liaise and/or network with clerical and technical staff from other departments, both internal and external in order to ensure support of patients and their families.
- Ability to work effectively under pressure, handle multiple tasks and meet deadlines while displaying a calm and professional manner.
- Knowledge and understanding of the Canadian Breast Screening guidelines to ensure clients are routed to the correct facility for care, or must be willing to learn.
- Knowledge and understanding of the alpha and numeric BRCA and breast density categorization systems and associated risks to ensure accuracy of Mammography reports, or must be willing to learn.
- The incumbent must be able to self-motivate and work independently.
- Valid Driver's License and BLS are required.
- Must be able to acquire within a reasonable time frame and remain current with the Non-Violent Crisis Intervention certification.

For full job description, including required knowledge, skills & abilities, please see job posting/job description on our website at [www.hayriverhealth.ca](http://www.hayriverhealth.ca) under the 'Careers' section.

### **How to apply:**

Applicants should send their resume via email to [hrhssa\\_competitions@gov.nt.ca](mailto:hrhssa_competitions@gov.nt.ca) or via Fax to (867) 874-83



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