



Laundry Aide, Support Services

Salary: Range 2, \$27.36 to \$36.25/hour

Status: Casual, no guarantee of hours

Competition #: CA26-008

Closing Date: June 12, 2026

Responsible for the provision of clean linens of good quality to end users, including staff and patients, on a scheduled and as needed basis, following standard procedures, universal precautions, and pre-determined quotas. The incumbent is part of a two-member team that is responsible for ensuring that soiled linen is handled in a manner consistent with universal precautions, department procedures and manufacture recommendations for handling.

The Laundry team handles linens at the hospital, the Woodland Manor, and the Hay River Medical Clinic. The incumbent also cleans personal clothing for Extended Care Patients in the hospital. Failure to perform these duties would result in delays that will directly effect care delivered to patients and in the case of personal laundry, may affect patient's well-being.

Qualifications:

- Must have a good understanding of all written & oral instructions in English in order to read & understand Material Safety Data Sheets, labels on garments, universal precautions, infection prevention & control, and ability to maintain monthly stats for the department;
- Knowledge of and ability to safely handle biohazardous materials;
- Must have good organization & time management skills;
- Flexible, Punctual, On-time, Good Attendance, and Reliable;
- Must have the ability to work under minimal supervision, as well as with the larger team;
- Must be familiar with & able to safely use cleaning products/chemicals, supplies, tools and machinery;
- Previous experience with commercial housekeeping or laundry preferred;
- Must be able to physically able to meet the demands of the job which *include (but are not limited to):* heavy lifting of wet laundry, bending, twisting, crouching, pushing, pulling, standing, sitting, as well as working in hot conditions or around unpleasant smells & loud noises;
- Safety must remain a top priority.

This level of skills would normally be acquired through the completion of Grade 10 or higher, with experience in a commercial laundry and/or housekeeping setting. A Certificate from the Canadian Laundry and Linen Association would be a definite asset, but not mandatory. Must be able to acquire within a reasonable timeframe and remain current with the following mandatory certifications:

- Non-Violent Crisis Intervention
- Back Injury Prevention Training



Hay River Health & Social Services Authority
Administration des services de santé et des
services sociaux de Hay River

In addition to an attractive salary, we offer a Northern Allowance of \$2.33 per hour up to \$4,538 per year. All job offers are subject to references, a satisfactory Criminal Records Check (including vulnerable sector search) and an Employee Health Risk Assessment. Only those candidates selected for an interview will be contacted.

The Priority Hiring ranks shall be as follows:

- Indigenous Canadian, meaning a member of a Canadian First Nation, or an Inuk or Métis person;
- Long-Term Northern Resident, meaning a person who has lived at least half their lives in the Northwest Territories;
- People living with disabilities as defined in the Northwest Territories Human Rights Act, or members of the LGBTQA2S community;
- Northern Residents, meaning persons who have resided in the Northwest Territories for at least twelve (12) continuous months at the time of application.

Candidates shall be invited to identify their eligibility for Priority Hiring in the job posting at the time of application.

For full job description, including required knowledge, skills & abilities, please see job posting/job description on our website at www.hayriverhealth.ca under the 'Careers' section.

How to apply:

Applicants should send their resume via email to hrhssa_competitions@gov.nt.ca